



Train the trainers' session

April 20-21 2016 - Paris

Agenda



Introduction

The four main objectives of this session are:

- Review of the main principles and techniques to animate a training session for adults
- Address all technical and methodological questions or difficulties about the content itself.
- Run series of role play sequences, allowing each participant to test him/herself in a semi realistic situation.
- Define next steps for the preparation of national training session in autumn.

Agenda

The agenda follow the progress of an actual training session during 2 days. However, a detailed timing of the agenda is not provided here, as the exact time spent on each sequence will highly depend notably on the time required to address questions. Each day will start at 9:00 and end at 17:30.

- Introduction
- Fundamental principles for the animation of trainings for adults.
- Carbon footprint training session - main steps. Every step will be approached in 2 phases:
 - o review all technical and methodological questions/key messages.
 - o Role play: one "trainer" deliver one short part of the actual content to a group of "students". Role play includes debriefing both on the content, and the animation.
 - o Steps to be covered are:
 - Training startup
 - Energy and climate main challenges
 - Main methodological aspects of a carbon footprint approach
 - Principles to define the perimeter of the study
 - Workshop on the main spreadsheet.
 - Principles for the definition of actions
 - Regulatory issues: International, European, national.
 - Evaluation
- Preparation of national training sessions:
 - o Work to be done, and planning
 - o Definition of IFC possible support.

