

The Agenda of the training seminar is shown below:

Day one

| Time | Program | Speaker |
|---------------|---|----------------------------------|
| 9:45 – 10:00 | Welcome and keynote speech | Paolo Masoni |
| 10:00 – 10:30 | 1: Introduction and individual presentations of participants | Simona Scalbi |
| 10:30 – 11:30 | 2: Synthesis of main energy – climate challenges 3: Overview of main international and national carbon footprint initiatives | Serena Bacuzzi Gioia Garavini |
| 11:30 – 11:45 | <i>Break</i> | |
| 11:45 – 13:00 | 4: Methodological principles and standards 5: The main steps of a carbon footprint project | Simona Scalbi Gioia Garavini |
| | <i>Lunch</i> | |
| 14:00 – 14:45 | 6: Defining perimeter | Gioia Garavini |
| 14:45 – 15:05 | 7: Overview of Bilan Carbone® tool | Gioia Garavini |
| 15:05 – 16:00 | 8: Presentation of the calculator with exercise – <i>Part 1a</i> | Simona Scalbi Gioia Garavini |
| 16:00– 16:15 | <i>Break</i> | |
| 16:15 – 17:30 | 8: Presentation of the calculator with exercise – <i>Part 1b</i> | Simona Scalbi Gioia Garavini |

Day two:

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|---------------|---|---------------------------------|
| 9:00 – 9:15 | Feedback from day 1 + Q&A | Simona Scalbi Gioia Garavini |
| 9:15 – 11:00 | 9: Presentation of the calculator with exercise – <i>Part 2</i> | Simona Scalbi Gioia Garavini |
| 11:00 – 11:15 | <i>Break</i> | |
| 11:15 – 12:15 | 10: Defining mitigation actions – presentation of a case study | Serena Bacuzzi |
| 12:15 – 13:00 | 11: Discussion on mitigation action definition | Maria-Anna Segreto |
| | <i>Lunch</i> | |
| 14:00 – 15:00 | 12: Planning the CFO calculation phase | Simona Scalbi |
| 15:00 – 15:45 | 13: Evaluation test | |
| 15:45 – 16:15 | 14: Q&A | |